

Agenda

Item #5



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FEB 22 2008

MAINE ETHICS COMMISSION

39 Exchange St., Ste. 301
Portland, ME 04101
www.EnvironmentMaine.org

info@EnvironmentMaine.org
P (207) 253-1965
F (207) 253-1966

To Whom It may Concern:

I would like to request a late fee waiver for submitting forms on lobbying activity. I was out of town when forms needed to be filed, and did not receive notice until one day prior. Please let me know what steps I should take to get this fee waived.

Thank you,

Tracy Allen
Environment Maine



STATE OF MAINE
COMMISSION ON GOVERNMENTAL ETHICS
AND ELECTION PRACTICES
135 STATE HOUSE STATION
AUGUSTA, MAINE
04333-0135

To: Tracy Allen, Lobbyist for:
Environment Maine

From: Gavin O'Brien, Registrar

Date: February 20, 2008

Each registered lobbyist is required to file monthly reports with the Commission on Governmental Ethics and Election Practices no later than 15 calendar days following the month that is the subject of the report. Reports are due by 5:00 p.m. Any person who fails to file a timely report may be assessed a penalty of \$100 for every month the report is late. You filed your January Lobbyist Monthly Disclosure report on 2/18/08 that was due on 2/15/08. The penalty is \$100.

If you agree with this preliminary penalty determination, you may use the attached billing statement to pay that amount within 30 days of the date of this notice. Please mail your remittance to the Commission on Governmental Ethics and Election Practices, 135 State House Station, Augusta, Maine 04333.

However, if you have a valid reason for filing late, you may request the Commission to make a final penalty determination. The Commission will notify you of the disposition of your case within 10 days after its determination.

Any person who fails to file a report or pay a fee may be suspended from further lobbying by written notice of the Commission until such failure is corrected.

Please direct any questions you may have about this matter to the Commission at (207) 287-4709.

Cut Along Dotted Line

To: Commission on Governmental Ethics
and Election Practices
135 State House Station
Augusta, Maine 04333

From: Tracy Allen, Lobbyist

Re: Penalty for late filing of the January Lobbyist Disclosure Report (\$100)

Amount Enclosed: \$ _____

Check/M.O. No.: # _____

Please make Check or Money Order Payable to Treasurer, State of Maine

OFFICE LOCATED AT: 242 STATE STREET, AUGUSTA, MAINE
WEBSITE: WWW.MAINE.GOV/ETHICS

PHONE: (207) 287-4179

FAX: (207) 287-6775



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Multiple Reports for Ms. Tracy P. Allen

Monthly Report - Long Form

Report Description	Report Status	Report Date		
January -- 2008	Filed	2-18-2008	Delete	Print

Search Add Top Page Up Page Down End Report Menu

Instructions to:

Create new monthly report - click the Add button

****See Help Menu for Instructions****

O'Brien, Gavin

From: O'Brien, Gavin
Sent: Thursday, February 14, 2008 5:17 PM
Subject: January Lobbyist Report Due Tomorrow, Feb. 15

Dear Lobbyist,

Please remember to file your January lobbyist report no later than 5:00 p.m. on Friday, February 15th.

You must file one of the two reports listed below regardless of your activity during the month for all of your registered clients. Remember, once registered all lobbying activity is reportable. This means that if you're registered, and you lobbied at all during January, you must file the long form and report your activity.

Long Form -- If you have either lobbied or received compensation.

Short Form -- If you have neither lobbied nor received compensation.

To avoid the statutorily imposed \$100 penalty, please file your report on time. If you have any questions, please call me at the number below or reply to this e-mail. I will be out of the office tomorrow, so if you need assistance then, please call the main office number at (207) 287-4179. Thank you.

—
Gavin O'Brien
Registrar
Maine Ethics Commission
(207) 287-4709

O'Brien, Gavin

From: O'Brien, Gavin
Sent: Monday, February 04, 2008 9:21 AM
Subject: January Lobbyist Report Due Feb. 15

To All Lobbyists:

The lobbyist monthly report covering January is due by 5:00 p.m. on February 15. If you filed a lobbyist registration form before February 1, you are required to file a January monthly report for that client, even if you performed no lobbying in January. You are also required to file the January report if you registered in February but exceeded 8 hours of lobbying during the month of January. Please note that you have 15 business days after exceeding the 8-hour threshold to file a lobbyist registration form.

Please file the long form if you have either lobbied or received compensation during January. Please file the short form if you have neither lobbied nor received compensation during January. Feel free to contact me if you have any questions.

—
Gavin O'Brien
Registrar
Maine Ethics Commission
(207) 287-4709